




International Workplace **PROSPECTUS 2018**

-  Classroom training
-  Fast Track courses
-  Blended learning
-  eLearning

International Workplace is already a leading provider of training with particular prominence in the FM sector. An award-winning elearning platform, and its accredited provider status with institutes such as IOSH, NEBOSH, IEMA and CIPD, provide a solid base from which to expand both in the UK and internationally.

This prospectus details all International Workplace public courses taking place in 2018. Due to high demand and a limited number of places available on each course we recommend securing your places at the earliest opportunity.

Additional courses will be scheduled throughout 2018 to meet demand, for up to date course dates and availability please head to our course finder at www.internationalworkplace.com/course or call us on +44 (0)333 210 1995. Book online for a 10% discount.

IOSH ACCREDITED COURSES

**IOSH Managing Safely**

Classroom course held over three consecutive days.

Duxford rate = £599 +VAT

London rate = £599 +VAT

Manchester rate = £499 +VAT

START DATE

END DATE

LOCATION

Monday 22 January	SOLD OUT	Wednesday 24 January	London
Monday 19 February		Wednesday 21 February	London
Monday 12 March		Wednesday 14 March	London
Monday 9 April		Wednesday 11 April	Birmingham
Monday 16 April		Wednesday 18 April	London
Monday 16 April		Wednesday 18 April	Duxford
Monday 23 April		Wednesday 25 April	Manchester
Monday 14 May		Wednesday 16 May	London
Monday 11 June		Wednesday 13 June	London
Monday 9 July		Wednesday 11 July	London
Monday 6 August		Wednesday 8 August	London
Monday 17 September		Wednesday 19 September	London
Monday 8 October		Wednesday 10 October	Duxford
Monday 15 October		Thursday 18 October	Birmingham
Monday 22 October		Wednesday 24 October	London
Monday 29 October		Wednesday 31 October	Manchester
Monday 19 November		Wednesday 21 November	London
Monday 3 December		Wednesday 5 December	London

IOSH Managing Safely Refresher

London rate = £249 +VAT

One day

Tuesday 24 April	—	London
Thursday 12 July	—	London
Thursday 25 October	—	London

IOSH Working Safely

London rate = £249 +VAT

One day

Wednesday 7 February	—	London
Monday 18 June	—	London
Wednesday 3 October	—	London

Corporate Health and Safety Briefing

London rate = £469 +VAT

One day

(Includes IOSH Safety for Executives and Directors qualification)

Thursday 18 January	—	London
Thursday 19 April	—	London
Wednesday 12 September	—	London

IOSH eLearning courses

IOSH Managing Safely = £299 +VAT

[Try online for free](#)

Immediate	24 hours duration	Anywhere
Immediate	8 hours duration	Anywhere
Immediate	8 hours duration	Anywhere
Immediate	6 hours duration	Anywhere

IOSH Managing Safely Refresher = £149 +VAT

IOSH Safety for Senior Executives = £249 +VAT

IOSH Working Safely = £99 +VAT

NEBOSH ACCREDITED COURSES

**NEBOSH NGC 1 Module**

London rate = £899 +VAT

Five days. Plus one exam day.

This module is required in order to complete the NEBOSH Fire Certificate and NEBOSH Construction certificate (below).

Delegates who have passed the NGC 1 module in the last 5 years will not need to study it again.

NEBOSH Construction Module

London rate = £1,499 +VAT

Nine days. Plus one exam day.

START DATE

END DATE

EXAM DATE

LOCATION

Monday 29 January	Friday 2 February	Friday 23 February	London
Monday 5 March	Friday 9 March	Friday 6 April	London
Monday 9 April	Friday 13 April	Friday 4 May	Duxford
Monday 30 April	Friday 4 May	Thursday 24 May	London
Monday 30 July	Friday 3 August	Friday 24 August	London
Monday 3 September	Friday 7 September	Friday 28 September	London
Monday 10 September	Friday 14 September	Friday 5 October	Duxford
Monday 1 October	Friday 5 October	Friday 26 October	London
Monday 29 October	Friday 2 November	Friday 23 November	London
Monday 29 January	Monday 26 March	Thursday 5 April	London
Monday 10 September	Monday 5 November	Thursday 15 November	London

NEBOSH ACCREDITED COURSES	START DATE	END DATE	EXAM DATE	LOCATION
NEBOSH Fire Module London rate = £899 +VAT Five days. Plus one exam day.	Monday 26 February	Friday 2 March	Friday 9 March	London
	Monday 4 June	Friday 8 June	Friday 15 June	London
	Monday 5 November	Friday 9 November	Friday 16 November	London
NEBOSH National General Certificate – Day release London rate = £1,599 +VAT Ten days – one day per week over ten weeks. Plus one exam day.	Tuesday 16 January SOLD OUT	Friday 20 March	Thursday 29 March	London
	Wednesday 11 April	Wednesday 13 June	Friday 22 June	London
	Tuesday 24 April	Tuesday 26 June	Friday 6 July	London
	Tuesday 18 September	Tuesday 20 November	Friday 30 November	London
NEBOSH National General Certificate – Fast track London rate = £1,599 +VAT Duxford rate = 1,599 +VAT Ten days over two five day blocks. Plus one exam day. <i>The fastest way to gain a NEBOSH qualification.</i>	Week 1: Monday 29 January SOLD OUT	Week 1: Friday 2 February	Friday 23 February	London
	Week 2: Monday 12 February	Week 2: Friday 16 February		
	Week 1: Monday 5 March	Week 1: Friday 9 March	Friday 6 April	London
	Week 2: Monday 19 March	Week 2: Friday 23 March		
	Week 1: Monday 9 April	Week 1: Friday 13 April	Friday 4 May	Duxford
	Week 2: Monday 23 April	Week 2: Friday 27 April		
	Week 1: Monday 30 April	Week 1: Friday 4 May	Thursday 24 May	London
	Week 2: Monday 14 May	Week 2: Friday 18 May		
	Week 1: Monday 30 July	Week 1: Friday 3 August	Friday 24 August	London
	Week 2: Monday 13 August	Week 2: Friday 17 August		
	Week 1: Monday 3 September	Week 1: Friday 7 September	Friday 28 September	London
	Week 2: Monday 17 September	Week 2: Friday 21 September		
	Week 1: Monday 10 September	Week 1: Friday 14 September	Friday 5 October	Duxford
	Week 2: Monday 24 September	Week 2: Friday 28 September		
	Week 1: Monday 1 October	Week 1: Friday 5 October	Friday 26 October	London
	Week 2: Monday 15 October	Week 2: Friday 19 October		
	Week 1: Monday 29 October	Week 1: Friday 2 November	Friday 23 November	London
	Week 2: Monday 12 November	Week 2: Friday 16 November		
NEBOSH Health and Well-being Certificate London rate = £899 +VAT Five days. Plus one exam day.	Monday 26 March	Tuesday 3 April	Friday 6 April	London
NEBOSH eLearning courses				
NEBOSH National General Certificate = £499 +VAT*	Immediate	130 hours duration		Anywhere
NEBOSH International General Certificate = £449 +VAT*	Immediate	130 hours duration		Anywhere

*NEBOSH Exam fee payable to chosen exam centre.


LEADERSHIP AND MANAGEMENT Book online for a 10% discount

	START DATE	END DATE	LOCATION
 ILM Level 5 Award London rate = £1,650 +VAT	Week1: Tuesday 6 February Week 2: Tuesday 12 February	Week 1: Wednesday 7 February Week 2: Wednesday 13 February	London
	Week1: Monday 26 November Week 2: Wednesday 19 December	Week 1: Tuesday 27 November Week 2: Thursday 20 December	London
ILM Level 3 Award London rate = £1,350 +VAT	Wednesday 21 February	Friday 23 February	London
	Wednesday 20 June	Friday 22 June	London
	Monday 3 September	Wednesday 5 September	London
	Tuesday 27 November	Thursday 29 November	London

	START DATE	END DATE	LOCATION
Facilities Management Legal Update	Thursday 26 April	One day	London
London rate = £399 +VAT	Thursday 11 October	One day	London

HUMAN RESOURCES

CIPD ACCREDITED COURSES	MODULES	START DATE	END DATE	LOCATION
 Approved centre Certificate in HR Practice Duxford rate = £1,799 +VAT London rate = £1,895 +VAT Consists of the core module and choose 3 optional modules.	Core (Compulsory module)	Tuesday 6 February	Thursday 8 February	Duxford
	Employee relations (Optional module)	Tuesday 13 March	Wednesday 14 March	
	Resourcing talent (Optional module)	Tuesday 17 April	Wednesday 18 April	
	Performance & reward (Optional module)	Wednesday 16 May	Thursday 17 May	
	Learning & development (Optional module)	Wednesday 13 June	Thursday 14 June	
Diploma in HR Practice Duxford rate = £2,249 +VAT London rate = £2,345 +VAT Consists of the core module and all 4 optional modules, plus additional eLearning module 'Contributing to the process of job analysis'.	Core (Compulsory module)	Tuesday 6 March	Thursday 8 March	London
	Employee relations (Optional module)	Wednesday 18 April	Thursday 19 April	
	Resourcing talent (Optional module)	Tuesday 22 May	Wednesday 23 May	
	Performance & reward (Optional module)	Wednesday 6 June	Thursday 7 June	
	Learning & development (Optional module)	Thursday 5 July	Friday 6 July	
The course is delivered via blended learning . Approximately half the course is taught by self-study using comprehensive eLearning materials. The other half of the course is taught in the classroom, giving you the opportunity to interact with course students and tutors.	Core (Compulsory module)	Tuesday 8 May	Thursday 10 May	Duxford
	Employee relations (Optional module)	Tuesday 5 June	Wednesday 6 June	
	Resourcing talent (Optional module)	Wednesday 4 July	Thursday 5 July	
	Performance & reward (Optional module)	Tuesday 11 September	Wednesday 12 September	
	Learning & development (Optional module)	Wednesday 17 October	Thursday 18 October	
	Core (Compulsory module)	Wednesday 6 June	Friday 8 June	London
	Employee relations (Optional module)	Wednesday 11 July	Thursday 12 July	
	Resourcing talent (Optional module)	Wednesday 5 September	Thursday 6 September	
	Performance & reward (Optional module)	Monday 1 October	Tuesday 2 October	
	Learning & development (Optional module)	Thursday 5 July	Friday 6 July	
	Core (Compulsory module)	Tuesday 18 September	Thursday 20 September	London
	Employee relations (Optional module)	Wednesday 24 October	Thursday 25 October	
	Resourcing talent (Optional module)	Tuesday 6 November	Wednesday 7 November	
	Performance & reward (Optional module)	Wednesday 12 December	Thursday 13 December	
	Learning & development (Optional module)	Tuesday 16 January	Wednesday 17 January	
	Core (Compulsory module)	Tuesday 13 November	Thursday 15 November	London
	Employee relations (Optional module)	Wednesday 5 December	Thursday 6 December	
	Resourcing talent (Optional module)	Wednesday 16 January	Thursday 17 January	
	Performance & reward (Optional module)	Tuesday 26 February	Wednesday 27 February	
	Learning & development (Optional module)	Wednesday 16 January	Thursday 17 January	

	START DATE	END DATE	LOCATION
 IEMA Foundation Certificate London rate = £399 +VAT Plus £135 +VAT for IEMA Membership.	Monday 9 April	Friday 13 April	London
	Monday 8 October	Friday 12 October	London
IEMA Making the Transition to ISO 14001 2015 London rate = £299 +VAT	Wednesday 23 May	One day	London
IEMA eLearning course IEMA Foundation Certificate = £399 +VAT Plus £135 +VAT for IEMA Membership.	Immediate	24 hours duration	Anywhere





OUR TRAINING VENUES

Our training venues are all designed to enhance delivery and to ensure that delegates enjoy a first class experience. With state of the art audio visual equipment including interactive white boards and surround sound we hope our venues meet your needs. Our venues also offer the flexibility to influence the space available which in turn allows us to accommodate anywhere from 1 to 100 delegates depending on the event.

International Workplace Executive Centre

13 Clerkenwell Road, London

The centre is a five to ten minute walk from both Barbican and Farringdon tube stations found on the Circle, Hammersmith and City and Metropolitan tube lines (just one or two stops from Kings Cross). For more information on the International Workplace Executive Centre call +44 (0)333 210 1995.

 Farringdon:  12 mins
 Barbican:  10 mins

AirSpace Conference Centre Imperial War Museum Duxford

CB22 4QR

International Workplace runs its global operations from Cambridge and International Workplace Training courses at the Imperial War Museum in Duxford, just south of the city.

Located just south of Cambridge on Junction 10 of the M11 motorway, IWM Duxford is easily accessible from London and the Midlands with ample free on-site parking and is just 25 minutes from London Stansted airport.

Redbank House

4 St. Chad's Street, Manchester

Redbank House is located a short 5 minute walk from Manchester Victoria and if you are travelling into any other Manchester station they all have rail services operating to Manchester Victoria. Redbank House is located over three floors with two entrances. The main entrance is located on St.Chad's Street. For more information on our Manchester centre call +44 (0)333 210 1995.

 Manchester Victoria:  5 mins



International Workplace
Executive Centre

"The course is engaging and informative and the trainer very knowledgeable – I would be happy to go to International Workplace for advice on a professional level. I felt well looked after by all IW staff."

Rhiannon Ford – University of Cambridge



LEARNING ACCREDITATIONS:



Institution of Occupational Safety and Health (IOSH) approved training provider



National Examination Board in Occupational Safety and Health (NEBOSH) approved training centre 561



Chartered Institute of Personnel and Development (CIPD) approved centre



Institute of Environmental Management and Assessment (IEMA) approved training provider



ILM qualifications are designed to help managers increase staff efficiency and motivation, ensuring that their businesses run at an optimum level of productivity.

CLIENTS:

Our clients include:

- Chemring Defence UK
- JCB
- BAE Systems
- G4S
- ISS
- ITV
- Nomura
- Unilever
- Halcrow
- Natural England
- Imperial War Museum
- Institute of Directors
- Land Securities
- Serco
- Sodexo
- The Commonwealth Secretariat
- Wellcome Trust

AWARDS:



Shortlisted in the Elearning Age Awards 2013 for 'Elearning Development Company of the Year'



Silver Award for 'Best Online Distance Learning Programme', Elearning Age, Elearning Awards 2011



International Workplace was crowned CDM Coordinator of the Year at the APS National CDM Awards 2014

IN COMPANY TRAINING:

International Workplace can run all of these course plus more at your premises at a time that suits you.

- **Choose dates and location**
- **Save time and money**

For more information on our in company services, call us now on **+44 (0)333 210 1995**.

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UK Training centre

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